Kevin Woolbright, Chairman, Mark Hamrick, Vice Chairman & Dora Parks,

Secretary

7223 Parkway Drive, Suite 100 Hanover, MD 21076

Minutes of the meeting held on February 28, 2017 Meeting Hosted by Miss Utility in Hanover, MD Prepared by Dora Parks, Secretary

CALL TO ORDER AND INTRODUCTIONS

Chairman Kevin Woolbright called the regular monthly meeting to order at 9:31 a.m. followed by the customary introductions.

The minutes of January 24, 2017 were approved as written.

The meeting minutes will be posted at, http://www.missutility.net/damageprevention/

OLD BUSINESS

Mary Hill (FTC) stated that USIC (Joe Feronti) has been working with FTC since the last DPC meeting of January 24th to resolve locate concerns.

OPEN DISCUSSIONS REGARDING DAMAGE PREVENTION AWARENESS & COOPERATION

Mitzi Ambush (PEPCO) reported two electric hits at Montgomery and Prince George's County schools. The contractors did not process excavation tickets as they felt there was no need since they were working on private property. Mitzi explained that PEPCO and other utility owners have buried lines on private property and the state laws require a Miss Utility ticket where ever digging is taking place.

David Ball (Howard County) stated that Howard County DPW was experiencing damages to their sewer plant. David reported that Howard County requires a minimum clearance of five feet of separation for any installation in their water and sewer easements. David provided the regulations for Howard County as follows;

Volume 2 of the Howard County Design Manual, **Section 5.4- Crossings & Clearances**. If interested in downloading Design Manual, they are available at;

https://www.howardcountymd.gov/Departments/Public-Works/Bureau-Of-Engineering

Dora Parks (Miss Utility) reported that revised MD/DC Damage Prevention Guides have been ordered that will include the newer addition to 12-111 (MD Authority) and new 12-129 (tracer wire on new water and sewer installations and full replacements on private property). The guides will be yellow to identify the new revision. Anyone wanting the newer guides should contact Dora Parks, dora@misstuitlity.net.

Scott Brown (Washington Gas) reminded the attendees that while working in Washington DC to secure permits for both private and public property excavation as DDOT and DCRA were enforcing the requirement to have a Miss Utility/DOC ticket. Violators are subject to fines. Dora Parks added that DDOT, DCRA and DC PSC require all damages to be reported in their permit regulations. The call center is processing 'damage' reports for these entities. The reports are not transmitted; however, they remain a record in the call center archives for seven years.

Steven Lopez (Anchor) reported that DCI was not locating their tickets on time and using a code 5 without contacting Anchor. Dora Parks explained how the locate extensions and code 5 status are used in Maryland and DC and suggested that Anchor meet with DCI after the meeting.

Scott Hover (RB Hinkle) stated they are being billed for Verizon drop damage that was a no fault for RB Hinkle. Chuck Baker (Verizon) will meet with Scott to review the details to get this issue resolved.

Deena Joyce (WSSC) reported that WSSC was able to work with AT&T recently to resolve a damage matter.

Dora Parks asked all stakeholders to be on alert in Montgomery County in the Herb Farm Road area for men working on private property as there is a scam going on towards seniors. The workers do not have tickets and are digging on private properties. Please report these incidents to Dora Parks or call the police.

NEW BUSINESS

Common Ground Alliance (CGA) will have their annual damage prevention conference during March 14-16, 2017 in Orlando, Florida as stated by Dora Parks. CGA will celebrate the 10^{th} anniversary of '811', the nation's 'call before you dig' 3 digit dialing on Wednesday evening of the conference. Multiple stakeholders, including Miss Utility were challenged by CGA to create a video displaying the benefits of using '811'. The videos will be rated by the CGA committee to include a people's choice award during the '811' celebration. Kevin Woolbright (WSSC) and Scott Brown (WGL) will provide presentations at the conference in addition to One Call Concepts unveiling the new 811 car on a national level.

Dora also reported that Cox Utility Services will fly a '811 hot air balloon' across the county in partnership with CGA for the 10th year anniversary. The balloon will take flight on April 1st from California, landing in Richmond, VA on August 11th, 811 day. The balloon will make 23 stops across the county – Bowie Baysox stadium being one of them – during the Miss Utility, Touch A Truck event.

SAFETY PRESENTATION, TRAINING & EDUCATION

MOSH Trench Safety presented by Erica Erdman, (MOSH)

Erica discussed local tragedies of companies not adhering to safety regulations during excavations. The presentation predominantly focused on trench safety using a power point to display annual death statistics and work site accidents involving trenching violations. The presentation was well received by the meeting attendees with lots of engagement and questions. Topics that were covered during the presentation;

- Spoil piles
- Competent person
- Shoring
- Dirt classifications
- Ladder placements

Scott Brown (WGL) will provide the March meeting presentation on Enhanced Positive Response.

MD/DC SUBSCRIBERS COMMITTEE & BOARD OF DIRECTORS

Scott Brown, WGL-Committee Chairman Vince Healy, Verizon-Vice Chairman Dora Parks, Miss Utility/One Call Concepts- Secretary

Scott Brown asked that all members report their monthly damage information and ticket volume to Dora Parks. A monthly and yearly 'county' report is generated and reviewed by the MD/DC Subscribers and Board of Directors during their quarterly meetings to determine where outreach and education resources are needed. No utility names are listed on the reports. The call center has emailed all owner-members to solicit participation in the reporting that included how to obtain district code ticket volume. Reports are due to Dora via email no later than the 15th of each month for the previous month's reporting. Please contact Dora if you have any questions at; dora@missutility.net.

Scott also announced that the current stakeholder locator and contractor Board seats were up for renewal for the 2017 – 2019 two-year term. Scott provided an overview of the Board seat responsibilities. Companies can nominate or self-nominate for these non-voting BOARD positions. Names will be presented by the DPC at the Subscribers and BOD meeting in April to appoint the BOD seats.

Locator Seat Self-Nominations and self-statements;

- Erik Phillips UtiliQuest; Erik stated he has been in the damage prevention business for 18 years and serves on the Awards and GCDPTC.
- Joe Feronti USIC; Joe stated he has nearly 30 years of locating experience between two
 companies and serves on the Awards and GCDPTC. Joe has worked the Miss Utility booth
 at the annual H&G shows in Timonium as a volunteer.
- Lawrence DCI; Lawrence stated he has worked with DCI for two years and believes he has provided support to bridge the locator and excavator work site experiences.
- Juan Vogal UtiliQuest/current member (self-nominated during the 2/28/2017 meeting)

Contractor Seat Self-Nominations and self-statements;

- Lenny Corbin Gray & Son; Lenny has been in the contracting and safety business for over 40 years and has supported education and outreach by volunteering at minor league events and trade shows for Miss Utility. Gray & Son has been awarded the Dig Smart awards in 2012, 2014 & 2016 and honorable mention in 2013. Lenny also attends the AUC meetings representing Gray & Son.
- Joe Shelton B.F. Joy/current member (self-nominated during the 2/28/2017 meeting)

The 3rd quarterly meeting is planned for April 13th at the SMECO E&O Center in Hughesville, MD

The Subscriber Committee and Board of Directors are active participants with the Maryland Authority regarding Title 12 Law modifications for a future rewrite.

MARYLAND UNDERGROUND FACILITIES DAMAGE PREVENTION AUTHORITY

Tom Hastings, OCC Locating Services-Chairman, Vince Healy, Verizon-Vice Chairman and Jim Barron, Executive Director

Jim Barron reported;

The MD Authority officially moved back in our newly remodeled and expanded offices.

February 1, 2017 Meeting

Three Formal Hearings were scheduled

One was cancelled - Probable Violator accepted a \$1,525 fine

Two Hearings were held

\$2,525 in fines were levied then reduced to \$1,262.50 with training

Reviewed and Acted on eight (8) NPV's

Accepted a training waiver on one NPV

Sent one NPV back to complainant for more information

The remaining 6 NPV's started at \$12,000 in fine then reduced through the SFM to \$7,500 in fines with \$2,700 waived for training netting \$4,800 in fines

Next Authority Meeting is scheduled for Wednesday, March 1, 2017 at 9:00 AM.

Three (3) Formal Hearings are scheduled for the morning session.

NPV# 283 has been remanded back to the Authority for review at the 3.1.17 meeting

The Authority will consider one request to waive training

Four NPV's are scheduled for review

The Authority will review contributions to the 2017 Media Campaign

The Authority has temporarily placed a hold on accepting Notices of Violation. We are currently backlogged several months with 50 NPV's now in line for investigation and review. We hope to lift the hold sometime in Mid-March

The next meeting of the Authority is scheduled for April 5, 2017

LOCATOR ACHIEVEMENT AWARDS (LAA) AND DIG SMART AWARDS (DSA)

Kevin Woolbright, WSSC-Chair, Dora Parks, Miss Utility-Vice Chair

Locator nominations closed on February 24th. The committee received (68) nominations for locators who have achieved:

No at-fault damages for the time period, January 1 – December 31, 2016.

No at-fault vehicle damages for the same time period.

Designated as a full-time locator, locating at least 1,500 tickets during this time frame

Establish proactive working relationships in damage prevention

The nominated locators and their families will be celebrated at a banquet on May 19th that will include recognition for the exceptional job they provide in damage prevention and safety.

Please visit, http://www.missutility.net/missutilityawards/maryland_awards.asp to learn more about the awards and see past awards and banquet pictures.

2017 GREATER CHESAPEAKE DAMAGE PREVENTION TRAINING CONFERENCE (GCDPTC)

Chairman, Matt Ruddo (One Call Concepts)

2016 Conference Recap

- This was the eighth-year for the conference, hosted at the Clarion Resort Fontainebleau Hotel in Ocean City, Md., with a record-setting 382 industry professionals in attendance from various stakeholder groups.
- Event included 12 sessions on both new and updated content. The keynote speaker was Pete Strickland, who, as a basketball coach, deviated from the typical damage prevention theme. His speech was well received. The event closed with speaker David Miguel, who presented a safety-focused speech that was very well received. The event also included cornhole, which took place outside this year, and golf, which maintained good attendance. Four meals were provided, including two breakfasts, and a welcome reception and lunch in the exhibit hall.
- The exhibit hall was sold out and featured 38 exhibitors.
- The Dig Smart Awards took place on Friday, 10/21.
- Unique to this year was the 811 Car unveiling, which took place in collaboration with the conference.

The ninth-year conference will be held during October 24-27 at the Clarion Resort Fontainebleau Hotel.

The montage to promote the 9th Annual Conference is near completion and will be posted at; www.missutilityconference.com

EDUCATION AND OUTREACH

If you are interested in volunteering for any Trade Shows or desire to be added to the show distribution email list, please email Emily Meier at emeier@mghus.com.

Past Trade Shows and Presentations:

NUCA of DC Supplier's Showcase

Busboys and Poets Restaurant 5331 Baltimore Avenue Hyattsville, MD 20781 Jan. 25, 2017

LCA Pesticide & Fertilizer Recertification Conference

The Universities at Shady Grove Conference Center 9630 Gudelsky Drive, Building II, Room II1400 Rockville, MD 20850 Feb. 16, 2017

Maryland Pest Control Association Event

Conference Center at the Maritime Institute 692 Maritime Boulevard Linthicum Heights, MD 21090

Feb. 23, 2017 Attendance: 300+

Audience: Pest control-industry professionals Supported by: Dora Parks (Miss Utility)

Show feedback: Dora Parks (Miss Utility): "This was a free event for Miss Utility that provided an opportunity for an information booth and a 45-minute presentation in front of over 300 attendees. The booth was very busy with questions regarding the need and reasons to CBYD for this industry. This seminar is for annual recertification of those in the pest control commerce. The presentation was a hit - I received positive feedback from the audience and many requests for further training. This assembly was about 100 in 2016, over 300 in 2017. Our information was well received!"

Future Trade Shows and Presentations:

NPL Annual Kickoff

Michael's Eighth Avenue 7220 Grayburn Drive Glen Burnie, MD 21061 March 3, 2017

Supported by: Jack Ellison (WGL)

Maryland Spring Home & Garden Show

Maryland State Fairgrounds 2200 York Road Lutherville-Timonium, MD 21093

March 4-5 & 10-12, 2017 Expected Attendance: 60,000 Audience: Homeowners

Supported by: BGE, Joe Feronti (USIC), Jack Ellison (Washington Gas), Romelia Kemp (Washington Gas), Lenny

Corbin (Gray & Son), Leanne D'Amato (D&D Drilling), Charlie Russell (Pro Comm)

Allegany County All Things Home Expo

Allegany County Fairgrounds 11400 Moss Avenue Cumberland, MD 21502 March 17-19, 2017

Expected Attendance: 700 Audience: Homeowners

Supported by: Columbia Gas of Maryland Presentation by: Dora Parks (Miss Utility)

Home Builders Association of Washington County Home Show

Hagerstown Community College's Athletic Recreational Community Center (ARCC)

11400 Robinwood Drive

Hagerstown, MD 21742 March 18-19, 2017

Expected Attendance: 6,000 Audience: Homeowners

Supported by: Columbia Gas of Maryland

DAMAGE PREVENTION & SAFETY TRAINING

Dora Parks, Miss Utility-Training Administrator

To schedule a FREE Damage Prevention & Safety Training at your office, please contact Dora Parks, Manager of Client Relations at 410-782-2026 or <u>dora@missutility.net</u>.

Completed Training Events;

WSSC

Gaithersburg Depot 111 West Diamond Ave. Gaithersburg, MD 20877 January 25th, 2017 set up 6:30am

Montgomery Parks

16641 Crabbs Branch Way. Rockville, MD 20855 Mont Co. January 31st, 2017 set up 6:30am

PEPCO

Rockville Service Center 201 W. Gude Drive. Rockville, MD 20850 Mont Co. February 3rd, 2017 set up 7:00am

Fence & Deck Connection

Capital Railing 1954 Halethorpe Halethorpe, MD 21227 Baltimore CO. February 6th, 2017 set up 7:30am

P. Flanigan & Sons

1320 N Monroe St. Baltimore, MD 21217 Baltimore City February 13th, 2017 set up 7:30am

Fence & Deck Connection

Capital Railing 1954 Halethorpe Halethorpe, MD 21227 Baltimore CO. February 17th, 2017 set up 7:30am

NAWIC

Red Brick Station 8149 Honeygo Blvd. White Marsh, MD 21236 Baltimore CO. February 21st, 2017 set up 5:00pm.

WSSC

Temple Hills Maint Depot 8444Temple Hill Rd. Temple Hills MD, 20748 Prince Georges County February 22nd, 2017 set up 7:15am

Gray & Sons, INC

Embassy Suites 213 International Cir. Hunt Valley, MD 20130 February 23rd, 2017 set up 12: 30pm

Future Training Events:

Gray & Sons, INC

Embassy Suites 213 International Cir. Hunt Valley, MD 20130 March 2nd, 2017 set up 12: 30pm

Gray & Son, INC

Embassy Suites 213 International CIR Hunt Valley, MD 20130 March 6th, 2017 set up 12:30pm

Pleasants Construction (Office)

7700 Grove Rd.
Frederick, MD 20871
Frederick County
Training Room (park in front of main Bldg.)
March 29th, 2017 set up 1:30pm

2017 Open Damage Prevention Training Opportunities

March 31st at the Miss Utility call center starting at 7:30am May 12th at the SMECO E&O Center in Hughesville starting at 7:30am July 28th at the Miss Utility call center starting at 7:30am November 3rd at the Miss Utility call center starting at 7:30am December 1st at the PEPCO office on Benning Road starting at 8:00am

Please see our website, http://www.missutility.net/training-safety for full information regarding pre-scheduled FREE Damage Prevention Trainings; these trainings are open to everyone, contact dora@missutility.net to reserve your seat(s).

There being no further business brought before the committee, the meeting adjourned at 11:47 a.m.

Next MD/DC Damage Prevention Committee Meeting; March 28, 2017 commencing at 9:30 am with refreshments being served at 9:00 a.m. at the Miss Utility call center in Hanover, MD

MEETING ATTENDEES

COMPANY	ATTENDEE NAME	TELEPHONE #	EMAIL ADDRESS
Atlantic Construction	Andrew Weaver	(540)532-96 02	aweaver@atlconco.com
B. Frank Joy	Kevin Mills	(412) 715-7653	kmills@bfjoy.com
B. Frank Joy	Stephen Hull	(240) 305-3547	shull@bfjoy.com

Badger Daylighting	Frank Hammond	(443) 750-1611	fhammond@badger-corp.com	
Baltimore City	Gary Hudgins	(410)-396-58 28		
Baltimore City	Greg Turnipseed	(443) 984-2179	gregory.turnipseed@baltimorecity.gov	
Baltimore City Rec & Parks	Marques Jackson	(410)790-90 84	marques.jackson@baltimorecity.gov	
Baltimore County	Brian Satter	(410) 887-1480		
Blue Water Baltimore	Elize Victoria	(443)691-60 02	svictoria@bluewaterbaltimore.org	
Blue Water Baltimore	Oz Campitelli	(443)414-05 18	ocampitelli@bluewaterbaltimore.org	
Carroll County Gov Utilities	Karen Carr	(443)974-39 01	kcarr@ccg.carr.org	
Carroll County Roads	Michael C. Hill	(410) 386-6717	mhill@ccg.carr.org	
Columbia Gas	Calvin Swauger	(301) 268-9452	clswauger@nisource.com	
Columbia Gas	Nicole Skidmore	(301)501-81 71	nskidmore@nisource.com	
Columbia Gas	Tim Hamilton	(301) 964-9117	hhamilt@nisource.com	
DCI	Lawrence Bowlding, III	(202) 480-4886	lbowlding@dcihq.com	
Ferguson Trenching	John Kehot	(410)320-58 90	johnk@fergusontrenching.com	
Ferguson Trenching	Mary Hill	(443) 510-9959	maryh@fergusontrenching.com	
Fort Myer Construction	Sean Paris	(202)498-25 98	sparis@fortmyer.com	
Gray & Son	Lenny Corbin	(410) 365-4156	lcorbin@graynson.com	
Howard County	Cal Brooks BOARD MEMBER	(410) 313-4952	cbrooks@howardcountymd.gov	
Howard County	David Ball	(410) 313-3052	Dball@howardcountymd.gov	
MD PSC	Rick Miller	(410) 767-8081	richard.miller@md.gov	
MDUFDPA	Jim Barron Executive Director	(410) 782-2102	jim.barron@mddpa.org	
MDUFDPA	Susan Stroud Assistant	(410) 782-2103	susan.stroud@mddpa.org	

MGH	Emily Meier		emeier@mghus.com	
NPL	Adrew White	(410) 355-1083	anwhite@gonpl.com	
NPL	James Randy Carey	(571) 921-0201	jcarey@gonpl.com	
NPL	Ramon Durant	(410)274-50 17	rdurant@gonpl.com	
NPL	Tony Griffin	(410)350-70 38	tgriffin@gonpl.com	
OCC Locating Service	Tom Hastings MD AUTHORITY CHAIRMAN	(410) 712-0202	thastings@occls.com	
One Call Concepts/Miss Utility	Dora Parks Committee Secretary Board Member	(410) 782-2026	doraparks@missutility.net	
PEPCO	Craig Starke	(202) 440-0724	cdstarke@pepco.com	
PEPCO	Greg Johnson	(202) 388-2161	gmjohnson@pepco.com	
PEPCO	Gregory White	(202) 280-8778	gswhitepepco@technicalservices.com	
PEPCO	Jim Sypult	(240) 508-3735	jcsypult@pepco.com	
PEPCO	Lance Thomas	(202) 388-2118		
PEPCO	Mitzi Ambush	(202) 308-2269	ambushm@pepco.com	
PEPCO	Robert Vicks		hvicks@pepco.com	
PEPCO	Sean Parran	(202) 388-2260	slparran@pepco.com	
Power Comm Construction	John Bonilla	(240) 535-8697	jbonilla@powercommconstruction.com	
Pro Comm E.L.S.	Charlie Russell	(443) 535-3588	charlie@procommels.com	
Pro Comm E.L.S.	John Curtin	(443)619-31 14	johnc@procommels.com	
R.B. HINKLE	Ed Deneale	(703) 863-4158	eddeneale@rbhinkle.com	
R.B. HINKLE	Oscar Campos Lucero	(571)969-05 68	Jcampos@rbhinkle.com	
R.B. HINKLE	Scott Hoover	(703) 856-5756	scotthoover@rbhinkle.com	

Rustler Construction	Walter Randolph	(240) 398-4296	wrandolph@rustlerconstruction.com	
SKODA Contracting	Mark Killian	(973) 769-6134	mkillian@skodacontracting.com	
SKODA Contracting	Stephen Freedley	(973) 418-9010	sfreedley@skodacontracting.com	
SMECO	Iris Curtis	(301) 705-8689	Iris.curtis@smeco.coop	
SMECO	Pam March	(301) 997-1072	pamela.march@smeco.coop	
State Highway	Bill Jackson	(443)572-51 49	wjackson2@sha.state.md.us	
State Highway	Shane Peck	(301)980-67 77	speck222@outlook.com	
Tucker Construction	Stephen Shifflett	(301)399-57 52	sshifflett.tuckersafetymanager@gmail.om	
USIC	Joe Feronti	(443) 239-4402	josephferonti@usicllc.com	
Utiliquest	Juan Vogel BOARD MEMBER	(703) 929-9710	juan.vogel@utiliquest.com	
Utiliquest	Mike Burns	(443) 786-7994	mike.burns@utiliquest.com	
Verizon	Chuck Baker	(301) 502-9340	charles.b.baker.jr@verizon.com	
Verizon	Mark Hamrick Committee V. Chairman	(410) 610-1371	Mark.a.hamrick@verizon.com	
Washington Gas	Don Jones	(703) 750-5510	djones@washgas.com	
Washington Gas	Jack Ellison	(703) 750-5128	jellison@washgas.com	
Washington Gas	Romelia Kemp	(240) 682-9469	rkemp@washgas.com	
Washington Gas	Scott Brown BOARD PRESIDENT	(703) 750-4388	ssbrown@washgas.com	
Washington Gas	Tamara Neal	(301) 356-8483	tneal@washgas.com	
WSSC	Deena Joyce	(301) 206-8259	djoyce@wsscwater.com	
WSSC	Kevin Woolbright Committee Chairman BOARD MEMBER	(240) 205-3684	kwoolbr@wsscwater.com	